

## OFF CAMPUS DRIVE BY ASCENDUM

(Only For MEFGI Students)

COMPANY CAMPUS DRIVE DETAIL	
Company Name	<b>ASCENDUM</b>
Date	14 <sup>th</sup> June, 2016
Time	11:30 AM
Venue	Ascendum KPS Pvt. Ltd. 7 <sup>th</sup> Floor, GNFC Infotower, Bodakdev, S.G. Highway, Ahmedabad-380054. Ph: 079-26856025
JOB DESCRIPTION	
Designation	Process Associate - Mortgage
Job Domain	Voice & Non Voice
Salary Package	Rs. 1.8 to 3.00 LAC (based on the potential of the candidate)
Location	Ahmedabad
Job Description	Ascendum is looking for bright individuals to join its prestigious AUDIT & COMPLIANCE SERVICES arm “ AURA” (Ascendum Underwriting & Risk Analysis). AURA provides audit & compliance services to leading Banks & NBFIs (Non-Banking Financial Institutions ) in North America & Canada.
Key Responsibility	<ul style="list-style-type: none"> <li>• Perform the audit per the Checklist, instructions and process updates.</li> <li>• Ensure that all loan documentation is complete, accurate, verified and complies with the checklist and guidelines issued by the client.</li> <li>• Stays updated with the regular updates from the client and process the files within the defined quality benchmarks.</li> <li>• Process the file in a fixed timeline &amp; maintain a minimum Quality benchmark.</li> <li>• Communicate with client or any third party via phone/email as and when required.</li> <li>• Perform any additional task(s) relating to the process assigned by the management.</li> </ul>
Skills Required	<ul style="list-style-type: none"> <li>• Computer proficiency – MS Office</li> <li>• Good communication skills</li> <li>• Good logical and analytical skills</li> <li>• Willingness to work in <b>night shifts</b></li> </ul>
Selection Process	<ul style="list-style-type: none"> <li>• Online Test</li> <li>• Personal Interview (HR + Technical)</li> </ul>
ELIGIBILITY PARAMETERS	
Education Qualification	<ul style="list-style-type: none"> <li>• B.E. (All Branches) 2015 batch</li> <li>• As such no percentage criteria</li> </ul>
TO PARTICIPATE	

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Registration Process	Interested & Eligible students have to register on below link by 1:00 PM of 11 <sup>th</sup> June, 2016. Link: <a href="http://goo.gl/forms/EvCGYE71CfTygWuz2">http://goo.gl/forms/EvCGYE71CfTygWuz2</a>
Placement Cell Contact Person	Poonam Panchamia M - 9099939589

For more details, visit [www.ascendum.com](http://www.ascendum.com)

**Dr. Gaurav Gandhi**  
**Sr. Manager: Placement Cell**