

ON CAMPUS DRIVE BY SEARCE

(Only for MEFGI Students)

COMPANY CAMPUS DRIVE DETAIL	
Company Name	SEARCE PVT. LTD.
Date	16th March, 2016 (Wednesday)
Time	9:00 AM
Venue	Seminar Hall, PG Building, MEFGI
JOB DESCRIPTION	
Designation	Operation Analyst
Salary	1.5 to 1.8 LPA
Location	Rajkot
Roles & Responsibilities	<ul style="list-style-type: none"> • Installing and configuring computer operating systems and applications; • Monitoring and maintaining computer systems and networks; • Interacting with clients through a series of actions, either face to face or over the telephone to help set up systems or resolve issues; • Troubleshooting system and network problems and diagnosing and solving hardware or software faults; • Providing support, including procedural documentation and relevant reports; • Supporting the roll-out of new applications; • Setting up new users' accounts and profiles and dealing with similar issues; • Responding within agreed time limits to call-outs; • Prioritizing and managing multiple open cases at one time; • Rapidly establishing a good working relationship with customers and other professionals
Skills Required	<ul style="list-style-type: none"> • Young, dynamic and an analytical mind • Strong communication skills • Excel Analytics Guru • Ability to articulate Well • Flexible for Rotational Shifts • Open for Travelling • Basics of networking
Selection Process	<ul style="list-style-type: none"> • Written Test • Group Discussion • Personal Interview
ELIGIBILITY PARAMETERS	
Education Qualification	BE (All Branches) - 2016 pass outs
Eligibility Criteria	As such no percentage criteria

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TO PARTICIPATE	
Registration Process	Students who are interested need to register on below link by 3:00PM of 14 th March, 2016: Link: http://goo.gl/forms/DRZGj2CIUn
Placement Cell Contact Person	Ms. Poonam Panchamia M - 9099939589

NOTE: Those who are already out of placement as per the placement policy are not eligible to apply and appear

ABOUT THE COMPANY:

Searce is a Cloud Consulting, Technology, and Business Process Improvement company with expertise in driving technology-led business transformation initiatives. We create products, improve processes and deliver delight. We put together a highly empowered team of self-motivated individuals who love improving things. They are incentivized by customer's derived value & profitability improvements. Our analysts work on big projects in small team sizes and the team is generally comprised of a very diverse mix of tech and business professionals from varied backgrounds. Searce is a growth stage organization providing integrated service delivery in the IT/BPO/KPO, Product Engineering and Cloud consulting services space.

For more info, visit: www.searce.com

Gaurav Gandhi
Sr. Manager - Placement Cell